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www.familycentral.org



MEMORANDUM

TO: Child Care Food Program (CCFP) Providers

FROM: Michelle Rosegreen, CPO

RE: Disaster / Hurricane Plan

DATE: May 19, 2026

Dear Providers,

Hurricane season officially begins June 1, 2026, through November 30, 2026.

To help ensure operations continue as smoothly as possible in the event of a hurricane or other disaster, the following emergency procedures will take effect on June 1, 2026.

Catered Child Care Center

If the county school board closes public schools in your county, the caterer may deliver meals. During times when school is not in session, such as summer vacation or holidays, if the county government in your county closes its offices, the caterer may deliver meals.

Centers choosing to remain open may use or purchase shelf-stable foods and claim meals for reimbursement, provided:

- Meals meet the required CACFP meal pattern;
- The center's food service permit allows meal preparation; and
- Menus and receipts for purchased foods are submitted to Family Central

Meals that do not meet the required meal pattern may still be reimbursable if the Florida Department of Health issues a disaster waiver.

Included with this memo are sample Shelf-Stable and Cold Prep Menus for your reference, should the need arise.

If a disaster does not directly impact our area, caterers may resume normal meal deliveries once public schools or county government offices reopen.

Please Note: Centers using caterers other than Diana Food Group or Sergio's must follow the same procedures outlined above and should communicate directly with their caterer regarding hurricane/disaster delivery procedures.

Post-Disaster Procedures

If a disaster directly impacts our area, caterers will automatically resume meal deliveries when public schools or county government offices reopen.

Centers wishing to receive meals prior to the reopening of schools or government offices, or centers that do not plan to reopen at that time, must notify Family Central so we may coordinate with the caterer regarding your center's needs.



Changing lives for a lifetime

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Self-Prep Centers

Please ensure your center has an emergency preparedness plan in place for a disaster.

Reimbursement for meals served post-disaster will depend upon:

- Compliance with licensing authority regulations; and
- Submission of receipts for all meal components purchased.

Centers operating outside licensing authority post-disaster guidelines will be responsible for all meal-related costs incurred during that period.

Following a disaster, Family Central staff will make every effort to contact each center to assess immediate needs and provide support.

Family Central generally follows county public school closing procedures during emergencies. If county public schools or government offices are closed, Family Central offices in that county may also be closed. However, there may be occasions when Family Central offices reopen before or after schools and government offices.

Included With This Memo

- Meal Pattern for Children & Infants
- Shelf-Stable Sample Menu
- Cold Prep Menu
- Menu Substitute Planner
- Providing Food Service During Emergencies

Thank you for your cooperation and continued partnership.

www.familycentral.org



Stay safe!