



MEMORANDUM

TO: Child Care Food Program (CCFP) Providers
FROM: Michelle Rosegreen, Chief Program Officer
RE: Disaster / Hurricane Plan
DATE: May 31, 2024

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www.familycentral.org

We are grateful for your partnership in providing nutritious meals to the children in your care.

Hurricane season begins June 1st and runs through November 30th.

In an effort to keep operations running as smoothly as possible should a hurricane or other disaster occur, the following policy will be effective as of June 1, 2024.

Catered Child Care Centers:

If the county school board closes public schools in your county, the caterer will not deliver meals. During times when school is not in session, such as summer vacation or holidays, if the county government in your county closes its offices, the caterer will not deliver meals. Centers choosing to remain open may use or purchase shelf-stable foods and claim meals for reimbursement that meet the required meal pattern; if their food service permit allows them to prepare meals; and if menus and receipts for purchased foods are submitted to Family Central with monthly claim data. Meals not meeting required meal patterns may be reimbursed if the Florida Department of Health issues a disaster waiver. Included is a sample Shelf Stable and Cold Prep Menu.

If a disaster does not directly impact our area, the caterer will deliver meals as soon as the public schools or county government offices reopen.

\*\*Note - Centers with caterers other than Diana Food Group or Nutrispa must adhere to the same procedures as outlined above. Please speak with your caterer directly about their hurricane/disaster delivery procedures.

Post-Disaster Plan

If a disaster does impact our area:

The caterer will automatically begin delivering meals when the public schools or county government offices in your county reopen. Catered child care centers who wish to begin receiving meals prior to the re-opening of public schools or county government offices or who will not open when public schools or county government offices open, should contact Family Central so that we may notify the caterer of your center's needs.

Self-Prep Centers:

Please ensure you have a plan in place in case of a disaster were to impact your area. Reimbursement for meals served post-disaster will be contingent upon centers following licensing authority regulations and the submission of receipts for meal components purchased. Centers will be responsible for all costs of meals incurred post-disaster if their centers are deemed not to be operating within the licensing authority post-disaster guidelines.





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Post-disaster, Family Central staff will make every effort to contact each center to assess their immediate needs.

Family Central typically follows the school system closing procedures in the event of an emergency. If county public schools or county government offices are closed, Family Central's offices may be closed in that county. There may also be other occasions when Family Central offices must remain closed or reopen prior to public schools or government offices reopening.

Included with this memo:

- Shelf-Stable Sample Menu
- Cold Prep Menu
- Menu Substitute planner

Thank you for your cooperation.



Stay safe!!!

